

BIKASH ADHIKARI

A Finance & Accounting Professional | Skilled in Web Technologies

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 /in/virtualbikash

 Gorkha Nepal

 /Bikash-Adhikari

PROFESSIONAL SUMMARY

Versatile and results-driven professional with over 7 years of experience in accounting, administration, and teaching, combined with a strong foundation in web development and automation tools. Skilled in NRB reporting, internal audits, and HR systems, with additional expertise in HTML, CSS, JavaScript, Python, and WordPress. Familiar with modern tech stacks including Node.js, Express.js, React.js, and MongoDB using GitHub for version control and advanced MS Excel for data analysis and reporting.

SKILLS

Professional Skills: Accounting, Financial Reporting, Teaching

Productivity Tools: Microsoft Office365, Notion, eraser

Web Development: WordPress, HTML, CSS, Python, JavaScript, MongoDB, Express, React, Node.js

Graphic Design: Adobe Photoshop, Adobe Illustrator, Canva

Version Control: Git, GitHub

Soft Skills: Communication, Teamwork, Critical Thinking

Languages: Nepali, English, Hindi

PROFESSIONAL EXPERIENCE

Freelancing | Upwork/Freelance

Jul 16, 2024 – Till Now

- Designing and developing responsive websites using WordPress, HTML, CSS, and JavaScript.

Manager | Bullish Food Pvt. Ltd, Kathmandu Nepal

Dec 16, 2021 – Jul 2024

- Oversee daily operations to ensure efficiency.
- Recruit, train, and supervise staff.
- Monitor stock levels and order supplies.
- Maintain company records and documentation.
- Oversaw day-to-day accounting operations and maintained comprehensive financial records.
- Contribute to business planning and growth strategies.

Operation/AC/HR | Sindhu Bikas Bank Ltd. Banepa Kavre Nepal

April 2019 – Dec15, 2021

- Handles financial reporting, audit coordination, and compliance monitoring.
- Manages accounting entries, documentation, and operational task execution.
- Manages HR operations including recruitment, records, benefits, and legal compliance.
- Ensures policy implementation, staff coordination, and support to management directives.

Loan Officer | Janasamarpan Saving & Credit Co-operative Ltd. Kathmandu Nepal

Sep 2017 – Dec 2018

- Assessed client needs and financial status to recommend appropriate loan products.
- Handled complete loan process including documentation, CIB checks, disbursement, and repayment supervision.

Teacher (Part-time) | Pinnacle College, Lalitpur Nepal

Jul 2016 – Mar 2019

- Taught accounting, finance, and management to undergraduate students.
- Organized internal assessments and supervised exam result publication.

Teacher (Full-time) | Columbus International School, Maligaun Kathmandu

Aug, 2013 – April, 2017

- Conducted classroom and extra tuition sessions for grades 8-10.
- Administered exams and provided academic feedback to students and parents.

PROJECTS

MERN APP: Book Store

- Responsive MERN Book Store App with User Authentication

WordPress Website

- Responsive and Dynamic Web Development for Monarch Consulting Group (Nepal)

Portfolio Website

- Developed a personal portfolio website using HTML, CSS, and JavaScript

Todo App

- Created a CRUD-based Todo app using JavaScript with local storage integration.

Expense Tracker

- Developed a web app for tracking expenses with HTML, CSS, JavaScript, and local storage.

User App

- Developed a CRUD application to manage user information with JavaScript and local storage.

EDUCATION

Master of Business Studies

67.70% | Jan 2019

Shankar Dev Campus (Tribhuvan University) – Kathmandu, Nepal

- Relevant coursework: Accounting, Finance, Statistical Methods

Bachelor of Business Studies

53.21% | Dec 2012

Drabya Shah Multiple Campus (Tribhuvan University) – Gorkha, Nepal

- Relevant coursework: Accounting, Finance, Taxation

Intermediate (+2)

53.21% | Nov 2009

Drabya Shah Multiple Campus (HSEB) – Gorkha, Nepal

- Relevant coursework: Accounting

CERTIFICATIONS AND LICENSES

Complete Web Development Course (MERN) (79.5 Hours)

May 2025

Udemy

Programming With Python (6 Months)

Feb 2025

LinkedIn Learning/OpenEDG Python Institute

Practical GitHub Project Management and Collaboration (2 Months)

Feb 2025

LinkedIn Learning

NRB Reporting of Bank and Financial Institutions (3 Days)

Jul 2021

Nepal Rastra Bank Ltd., Nepal

Excel Macros for Automation (6 Days)

Nov 2020

Growth Leadership Academy, Nepal

Nepal Financial Reporting Standard (NFRS - 2 Days)

Feb 2020

National Banking Institute Ltd., Nepal

Strategic HR Management Training (3 Days)

Aug 2019

HR Training Center Pulchowk Lalitpur

Driving License (Category A & B)

Mar 2018

Government of Nepal (DOTM)

ACHIEVEMENTS AND HOBBIES

Promoted to Supervisor Level | Sindhu Bikas Bank Ltd. Banepa Kavre Nepal

Dec 16, 2020

Learning programming languages, Watching Sci-Fic Movies

REFERENCES

REFERENCE 1

Name	Joginder Goet
Institution	Shankar Dev Campus, /Apex College Kathmandu, Nepal
Designation	Lecturer
Contact	9841558934 joginder.goet@sdcttu.edu.np

REFERENCE 2

Name	Pramod Neupane
Institution	Sindhu Bikash Bank Ltd., Banepa Kavre, Nepal
Designation	Asst. Chief Executive Officer
Contact	9851116431 pramod.neupane@sindhubank.com.np